



## Employment Opportunity Announcement

### **Science & Education Program Manager**

Full-Time | Save Barnegat Bay  
Toms River, New Jersey

#### **ABOUT SAVE BARNEGAT BAY**

Save Barnegat Bay is an independent 501(c)(3) nonprofit organization dedicated to protecting and restoring Barnegat Bay and its watershed through science, education, advocacy, and community engagement.

For more than 55 years, Save Barnegat Bay (SBB) has worked to give the Bay a voice by connecting science, public engagement, and policy action to real-world environmental challenges facing our watershed and coastal communities.

SBB is entering an exciting new phase of organizational growth focused on building stronger long-term systems, flagship programs, and place-based learning opportunities centered around our EcoCenter campus in Toms River.

We are seeking a motivated, organized, and mission-driven Science & Education Program Manager to help lead and grow SBB's expanding science and environmental education initiatives.

#### **POSITION OVERVIEW**

The Science & Education Program Manager will help coordinate and expand Save Barnegat Bay's science-based educational programming, field experiences, citizen science efforts, and watershed learning initiatives.

This position blends:

- environmental science,
- hands-on education,
- field and laboratory work,
- program coordination,
- community engagement,
- and science communication.

The role will support several of SBB's developing flagship initiatives, including:

- EcoCenter Learning Lab
- Charting a Course: Watershed Leadership Program
- municipal and community watershed education
- citizen science and monitoring initiatives
- seasonal outreach and experiential learning programs

The ideal candidate is passionate about coastal ecosystems, enjoys working with students and the public, is comfortable outdoors and in field settings, and can help translate science into engaging educational experiences and actionable community understanding.

## **PRIMARY RESPONSIBILITIES**

### **Field, Lab & Monitoring Support**

- Lead or assist with water quality monitoring and environmental sampling activities
- Support field investigations involving habitats, wildlife, stormwater, wetlands, and watershed conditions
- Conduct or assist with basic laboratory and sample-processing procedures
- Maintain scientific equipment, field supplies, and monitoring materials
- Assist with data collection, organization, quality assurance, and reporting
- Help maintain organized scientific records and monitoring databases
- Support citizen science and community monitoring initiatives

### **EcoCenter & Program Operations**

- Help coordinate on-site programs and logistics at the SBB EcoCenter and RiverTime Outdoor Classroom
- Assist with volunteer, intern, and student engagement
- Maintain educational materials, supplies, and program equipment
- Support event setup and program implementation
- Assist with seasonal planning and recurring program coordination
- Participate in occasional evening and weekend programs and events

### **Community & Municipal Engagement**

- Represent Save Barnegat Bay at community events, outreach programs, fairs, conferences, and municipal initiatives
- Help communicate science and watershed issues in accessible and engaging ways
- Support partnerships with schools, universities, nonprofits, agencies, and community organizations
- Assist with presentations related to watershed protection, stormwater management, nutrient pollution, resilience, habitat restoration, and related topics

### **Organizational Systems & Collaboration**

- Work collaboratively with SBB staff across science, outreach, advocacy, development, and operations
- Utilize organizational systems including Google Workspace, Monday.com, Harvest, and shared program tracking tools
- Assist with grant-supported program implementation and reporting
- Support collection of program metrics, stories, and outcomes for grants, communications, and annual reporting

## **QUALIFICATIONS**

### **Required**

- Bachelor's degree in environmental science, marine science, biology, ecology, environmental education, or related field
- Strong organizational and communication skills
- Ability to work independently and collaboratively
- Comfort working outdoors in varying field conditions

- Valid driver's license and reliable transportation
- Passion for environmental protection, education, and community engagement

### **Preferred**

- Experience with environmental education or informal science education
- Experience with water quality monitoring, environmental sampling, or laboratory procedures
- Familiarity with Barnegat Bay, coastal ecosystems, watershed science, or New Jersey environmental issues
- Experience working with students, volunteers, or community groups
- GIS, mapping, monitoring, or scientific data experience is a plus
- Experience with citizen science or field research programs is a plus
- CPR/First Aid certification is a plus

### **Desired Characteristics**

The ideal candidate is:

- mission-driven and collaborative
- curious and science-oriented
- organized and adaptable
- comfortable engaging with both children and adults
- capable of balancing field work, education, logistics, and administrative follow-through
- excited to help build long-term environmental programs and systems.

### **COMPENSATION & BENEFITS**

- Starting salary range: approximately \$50,000–\$60,000, commensurate with experience
- Health insurance contribution
- Retirement benefits available
- Professional development opportunities
- Flexible and mission-driven work environment
- Opportunity to help shape the future of one of New Jersey's leading watershed organizations

### **TO APPLY**

Please submit:

- Resume
- Brief cover letter
- Three references

Applications may be submitted to:

[opportunities@savebarnegatbay.org](mailto:opportunities@savebarnegatbay.org)

Please include:

**Science & Education Program Manager Application** in the subject line.

### **Save Barnegat Bay is an Equal Opportunity Employer**

We are committed to building a collaborative and inclusive workplace that reflects the communities and ecosystems we serve.